

MAYOR & COUNCIL AGENDA COVER SHEET

MEETING DATE:

June 19, 2006

CALL TO PODIUM:

Peter Cottrell,
Information Technology Director

RESPONSIBLE STAFF:

Peter Cottrell,
Information Technology Director

AGENDA ITEM:

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
	Consent Item
	Ordinance
X	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

PUBLIC HEARING HISTORY:

(Please complete this section if agenda item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

TITLE:

Resolution of the Mayor and City Council Authorizing the City Manager to Purchase Desktop Computer and Video Displays (\$120,000)

SUPPORTING BACKGROUND:

A majority of the City's desktop computers are due or past due for replacement; with a planned three year life-cycle, most systems are into their fourth and fifth years of service. Additionally, many of the video displays for City desktops, which have no defined life-cycle, are five or more years old and have small screens of poor quality.

City staff is preparing to upgrade the Operating Systems on all City desktops to a newer version of Microsoft Windows. This new version will operate best when deployed on newer and faster hardware with more memory.

Given the age of the existing hardware and the additional CPU and memory requirements, City staff is recommending that the older systems be replaced concurrent with the Windows upgrade. Staff has compared the City's needs against a list of currently available desktop solutions, and has identified a Dell system as the best option for a new platform. New LCD video displays are also available from Dell.

The City is using an existing State of Maryland contract (DBM 2020 Desktop Contract) to purchase the desktop computers and video displays.

The cost of this equipment will not exceed \$120,000.

DESIRED OUTCOME:

Vote on Resolution

Resolution Request Form

REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by: Peter Cottrell Date of City Council Meeting: June 19, 2006

AUTHORIZING

Purchase X Award Contract Transfer Funds Negotiate/
Execute a Contract

Advertisement Date N/A
Newspaper(s) N/A

Bids Opened/Tabulated (date) N/A

DESCRIPTION OF ITEM(S):

(Be specific; include quantity, item name, model number, etc.)

(130) Dell OptiPlex GX620 Minitower Desktop Computer
(100) Dell E196FP 19" LCD Video Monitor

CONTRACTED/PURCHASED FROM:

Company Name Data Networks
Street Address 309 International Circle, Suite 120
P. O. Box Number
City/State/Zip Hunt Valley, Maryland 21030

CONTRACT/PURCHASE AMOUNT: \$ 120,000

Check One: In the Amount of Not to Exceed X

FUNDS TO BE EXPENDED FROM: Operating Budget X Capital Improvements Budget
Account Number: 311100 Computer Equipment Replacement Fund
(For Finance Department use only; not to be included in the Resolution)

VERIFICATION OF AVAILABILITY OF FUNDS Available X Not available

AW Cottrell 6/13/06
Finance Dept. Date

RESOLUTION NO. _____

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING
THE CITY MANAGER TO PURCHASE COMPUTER AND VIDEO
MONITOR EQUIPMENT FOR REFRESH OF THE
CITY DESKTOP COMPUTING SYSTEMS

WHEREAS, Section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services when utilizing contracts bid by other governmental agencies; and

WHEREAS, a majority of City desktop computers and video displays are in service past their projected lifespan; and

WHEREAS, the City of Gaithersburg needs to replace its desktop computing infrastructure; and

WHEREAS, Dell desktop computers and video displays can be purchased from Data Networks of America, Inc. via the State of Maryland DBM 2020 Desktop Contract; and

WHEREAS, the Dell desktop computers and video displays meet the City's current specifications and needs:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg that the City Manager be and he hereby is authorized to award a contract to purchase Dell desktop computers and video displays from Data Networks, 309 International Circle, Suite 120, Hunt Valley, Maryland 21030, in an amount not to exceed One Hundred Twenty Thousand Dollars (\$120,000.00); said funds to be expended from an Equipment Replacement Budget.

ADOPTED BY THE City Council this 19th day of June, 2006.

SIDNEY A. KATZ, MAYOR and
President of the Council

THIS IS TO CERTIFY that the foregoing
Resolution was adopted by the City Council
in public meeting assembled on the 19th
day of June, 2006.

David B. Humpton, City Manager